

HEAD OFFICE

303 Church Street  
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MOGWADI 0715  
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MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street  
MOREBENG 0810  
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Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: **Ralephenya T.D**

Reference: **Corp 8/1/1/07**

**08 March 2023**

### REQUEST FOR QUOTATION

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER'S FOR THE SUPPLY, INSTALLATION AND CONFIGURATION OF MICROSOFT LICENSES.**

ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
01	MICROSOFT WINDOWS SERVER 2019 LICENSE	1		
02	RAID CONTROLLER	1		
03	MIGRATION OF DATA	1		
			VAT%15(If registered for VAT)	
			TOTAL PRICE Inc. VAT	

**1. The following documentation should be attached to the quotations:**

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Valid Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d) Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation***

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner**

**SUPPLY, INSTALLATION AND CONFIGURATION OF MICROSOFT LICENSES**

## Evaluation Criteria

### Stage 1: Evaluation on Price and Specific Goals

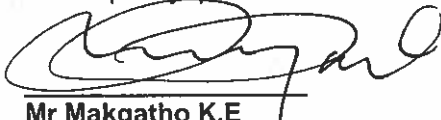
- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%Woman	Identification Document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

### The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Manyelo MF at 015 501 2386** between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, no 303 Church Street Mogwadi 0715, by the **15 March 2023 at 11:00**, clearly marking "**MICROSOFT LICENSES**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mr Makgatho K.E**  
Municipal Manager

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